

# collector markets



## DATES FOR 2024

Sat 20 Jan, Sat 17 Feb, Sat 16 Mar, Sat 20 Apr, Sat 18 May, Sat 15 Jun,  
Sat 20 Jul, Sat 17 Aug, Sat 21 Sep, Sat 19 Oct, Sat 16 Nov, Sat 21 Dec

Opposite 11 Murray St, collector, NSW 2581  
collectormarkets@gmail.com insta @collector.markets www.collectormarkets.com.au

# Collector Markets Guidelines

## Overview

- Collector Markets aims to provide outlets for intriguing, high quality, handcrafted and preferably local product and produce.
- Collector Markets will preference stalls that have a range of products and produce and is limited to 8 boutique stalls.
- To ensure variety at the markets, stalls with similar products may be asked to wait for a suitable opportunity to sell.
- The Markets take place on the third Saturday of each month, or as notified. It is open to the public from 9.00am to 2.00pm.
- Stall allocation preferences can be made but are not guaranteed. Stall numbering starts 1 at the left around to 8 at the right.
- Fees for stall sites must be paid within one week of a stall offering and at least two weeks in advance of the market day. Unpaid fees will be followed up once, after which your stall may be offered to another vendor.
- If you are unable to attend, please advise the Collector Markets Coordinator as soon as possible.
- For packaging, please use paper bags.

## How do I become a Collector Markets stallholder?

1. Please read these Collector Markets Guidelines carefully. Note, these Guidelines may change from time to time and existing stallholders will be advised of these changes.
2. Visit [www.collectormarkets.com.au](http://www.collectormarkets.com.au) and complete the expression of interest form. Additional information may be requested after submission of the form.
3. As each market is curated to ensure a variety of stallholders or to focus on a particular theme, your application will be reviewed for suitability and an offer made by email.
4. Once you receive an offer, please pay for your stall. Payment will secure your stall date(s), stalls not paid within one week may result in your place being offered to another stallholder. Please pay by direct deposit to the details provided by email.

## **What is and is not accepted?**

- The Collector Markets focuses on stalls with a range of local, handcrafted product and produce. Stalls with limited products or produce are discouraged and may not be offered a place.
- Stallholders will refrain from selling items that vary from their original registration.
- Food and beverage stalls are usually not permitted.

## **Markets Cancellation**

If for any reason the Markets have to be cancelled, you will be sent a text message on the mobile number that you have provided.

### **Prior to Markets**

- If in the event of bad weather, or for any other reason, the Markets need to be cancelled, stall holders will be advised as early as possible by text. Stall holders will receive a credit for market days cancelled before the set date.

### **During the Markets**

- If a market day is cancelled during the market day, stall holders will be notified in person and/or by text. Stall holders will receive a credit for market days cancelled before lunch (12pm) on the day.

## **What do I need to do before I start trading at the Markets?**

1. Pay your fee for the stall within one week of offer and at least one week prior to the markets date.
2. Pack your goods so they can be carried to the stalls.
  - Tables and sun shelter are provided on site.
  - No powered sites are available.
  - Sanitiser for your table is recommended
3. Bring your products and/or produce to the markets and set up well before 9am and please do not pack up until 2pm.
4. A contactless means of charging customers for sales is recommended.
5. Each stall holder is responsible for, and encouraged to have, waterproof sheeting to quickly cover products in case of showers.
6. Access to stalls is via the back of the stalls. Please plan to keep the pathway clear.
7. Check yourself for symptoms of covid19 and do not attend if you have symptoms.
8. Should COVID rules be enforced: upon arrival, register your attendance to the market via the QR code on the gated entry if requested to do so.

## Styling and Set-up

- The Markets are active on social media with photography taken at most markets.
- All stallholder goods should be arranged for photography. Example items should be laid out for viewing if goods are otherwise heavily packaged.
- All stall advertising should be simple and clean.
- Stallholders are encouraged to supply a simple tablecloth to cover the wooden tables.
- Stall holders accept that photographs of them and their stall will be used on the social media, which will tag their relevant brands wherever possible.

## Insurance

- Stallholders are welcome to have their own insurance. Collector Markets Association insurance will cover all uninsured stallholders except the products listed below. If you sell these products you must have your own insurance and will be requested to provide a certificate of currency:
  - Mechanical & electrical goods
  - Toys of any kind whatsoever, including board games
  - Adult Toys
  - Medicines, potions, beauty products, nail polish (excluding soap)
  - Hazardous, flammable or dangerous goods (excluding candles)
  - Products that have been dispensed or have been repackaged into smaller containers for retail sales, except where the original product dispensed has not been altered, mixed or blended with any other ingredients or products with clear product labelling of use and ingredients
  - Products sold in containers exceeding 5 litres or 5 kilograms
  - Explosive tools, fireworks, flammable liquid or bulk pool chemicals
  - Products intended to be used in connection with the navigation of vehicles, aircraft or watercraft
  - Parts for motor vehicles
  - Medical equipment
  - Guns and/or ammunition
  - Model Aircraft
  - Knives, swords or spears (excluding cutlery)
  - Power tools
  - Motorized vehicles
  - Animal feed (excluding for domestic pets)
  - Gym equipment and bicycles
  - Preparation of any body part for, or the application of, any tattoo or body piercing item
  - Massage, chiropractic treatment or similar type treatment
  - Fertilizers
  - Tobacco products and nicotine replacements, personal vaporizer products
  - Silicone and latex products of any kind, including products that contain silicone

- Essential oils which are to be used internally or directly on skin
- Vitamins, herbs, protein powders, nutraceuticals or any health and weight loss products
- Any beauty treatments (excluding hair braiding, face painting using natural non-toxic paints, henna painting)
- Alcohol products of any kind

## Attendance

- You can attend as many markets as you like and are encouraged to book for a number of consecutive stalls to establish a market presence.
- If you cannot attend, please notify the markets as soon as possible so an alternative stall can be arranged. You may be eligible for a credit if you provide at least a weeks' notice. If your stall is unable to be replaced in due time it impacts the market significantly given the small number of stallholders – please provide of cancellations no less than a week in advance of a market.

## Stall prices

- A stallholder fee is \$40 per stall per market.
- From 1 December 2022 to 30 June 2024, stallholder fees will act as a placeholder fee and 100% of the fee will be refunded providing the stallholder:
  - Shows up on the day
  - Stays open and stays with their stall for the duration of the market (until 2pm)
  - Provides their bank details to the Collector Markets Coordinator within 30 days of a request for those details.

## Markets Contact information

- All Collector Markets contact is to be by email in the first instance to [collectormarkets@gmail.com](mailto:collectormarkets@gmail.com)
- A contact number for the Collector Markets Coordinator will be provided via email correspondence in the lead up to individual markets.

Please include your business name as a reference for any correspondence.

## Emergencies

In the case of an emergency, the appropriate emergency authorities will be contacted.

## Acknowledgement

The Collector Markets have been made possible through a contribution from the Collector Wind Farm Community Fund.

# Markets Stall Layout

